CARBON FOOTPRINT FORM

EXPLANATORY NOTE: blank fields must be filled out	**Send this completed form to the CO₂ coordinator:** **CO2@deme-group.com**

Company details		ISO 14064-1
Company name		A
Name contact person		B
Email contact person		
Name responsible person		
Email responsible person		
Year of emission inventory		C
Date of last modification		
Year of first inventory		J
Verification date		Q
Standardization	This Carbon Footprint is prepared accordancing to paragraph A to M of § 7.3 of ISO 14064-1	P

Organizational boundaries			ISO 14064-1
Name holding company			D
Chamber of Commerce number or Company Registration Number			
Number of subsidiaries			
Name of subsidiaries			
Number of branches			
Number of employees			
Explanatory note	Add the details of the company. For Dutch conpanies an extract from 'Kamer van Koophandel. For Belgian companies an extract from 'Kruispuntbank van Ondernemingen'.	www.kvk.nl/ www.economie.fgov.be	

Calculation method		ISO 14064-1
Is biomass used?		F
Carbon capture and storage?		G
Exceptions	CO₂ emissions resulting from air conditioning are not included.	H
Quantification Method	There are different quantification methods according to the type of used energy. The CO₂ emission is calculated by means of conversion factors.	L / M
Conversion factors	The latest conversion factors can be found on the website: www.CO2emissiefactoren.nl	
	The Belgian conversion factors for gas and electricity can be found on the website: www.burgemeestersconvenant.eu/index.php?option=com_attachments&task=download&id=172	

Fill in energy data	ISO 14064-1
The energy consumption quantities must be filled in on the 'Quantities' worksheet.	E, I
It is important that there is an indication of the source from which the data is compiled from. In de column 'Source' there is a dropdown list in which the source can be specified e.g. invoice, measurement, estimation or others.	
Keep all changes of the energy/emission inventory in a log book (see below). This can include changes in the organizational boundaries, or changes in the data quality (data first based on estimations and in a later stage based on real consumption data).	

Log book to register changes in this form				ISO 14064-1
Date	**Who**	**Subject**	**Remark**	
				K

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